

**VILLAGE OF JOHNSBURG**  
**JANUARY 6, 2026 REGULAR MEETING**  
**OF THE PRESIDENT AND BOARD OF TRUSTEES**

President Hettermann called the meeting to order at 7:00 p.m. in the Village Hall.

Attendees

Trustee Mike Fouke  
Trustee Josh Hagen  
Trustee Scott Letzter  
Trustee Jamie Morris  
Trustee James Sylvanus  
Trustee Keith Von Allmen  
Village Administrator Claudett Sofiakis  
Assistant Village Administrator Vinny Lamontagna  
Chief of Police Jason Greenwald  
Attorney Michael Smoron  
Special Projects Coordinator Rick Quinn

**OMNIBUS AGENDA** – Trustee Sylvanus moved to approve the Omnibus Agenda. Trustee Fouke seconded the motion. Trustee Letzter requested the removal of the Professional Service Agreement with HR Green. All Trustees voted aye on the roll on the remaining Omnibus Agenda items. Motion carried

**OMNIBUS AGENDA**

- Move to approve the minutes of the December 9, 2025 Special Meeting of the President and Board of Trustees.
- Move to approve Professional Service Agreement between HR Green and the Village of Johnsburg for Phase I and Phase II Engineering for the Ringwood Road Improvement Project not to exceed \$59,750.
- Move to approve Disbursements

**SERVICE AGREEMENT** – Trustee Von Allmen moved to approve the Professional Service Agreement with HR Green in the amount of \$59,750 for Ringwood Road Phase I and Phase II Engineering. Trustee Hagen seconded the motion. Trustee Letzter questioned the reference in the agreement of a crosswalk at Skyhawk Lane. Village Administrator Sofiakis clarified that the crosswalk will be at Lake Dawnwood Drive and that the agreement will be corrected to reflect that. All Trustees voted aye on the roll. Motion carried.

**PRESIDENT'S REPORT** – President Hettermann reported that the Strategic Plan meeting will be held on Saturday March 7<sup>th</sup> at Johnsburg Community Club beginning at 8:00 a.m. He asked that the trustees invite at least one, but no more than two members of their committee to attend. President Hettermann added that the State of the Village will be held on June 10<sup>th</sup> at Johnsburg Community Club as well.

**STAFFING AND OPERATIONAL ANALYSIS** - Village Administrator Sofiakis requested initial feedback from the Board before proceeding any further with the proposals received for the analysis. Trustee Fouke commented regarding the wide range of hours and pricing received with the proposals. Trustee Hagen questioned which companies participated in the prebid meeting. Ms. Sofiakis stated that CGR and Matrix participated via Zoom and Baxter Woodman had representation in person. Trustee Von Allmen stated that he would like additional time to review the proposals. The matter will be included on the next meeting agenda for additional feedback.

Chief Greenwald reported on recent hirings in the police department, including two part-time CSOs and a Police Commander. A swearing in ceremony will be held for the Commander at the next meeting.

Trustee Fouke report on the recent holiday event which was a success despite having to cancel the parade. He expressed thanks to everyone who attended and those who sponsored the event.

**ADJOURNMENT** – Trustee Fouke moved to adjourn the meeting. Trustee Sylvanus seconded the motion. All Trustees voted aye on the roll. Motion carried 7:12 p.m.

Respectfully Submitted,

*Claudett Sofiakis*  
*Village Administrator*